

Lead Presenter Registration and Lodging Policy

Ellucian values your time and expertise and will discount the registration fee for lead presenters/panel organizers. Lead presenters will receive a registration discount and get access to a special room block within the Ellucian Live hotel block.

ELLUCIAN LIVE 2020 AND ELLUCIAN DEGREE WORKS™ FORUM LEAD PRESENTER DISCOUNT POLICY

New process for lead presenters/panel organizers

New this year, all customer **lead presenters** listed on a proposal submission have a special registration set aside for them and therefore must wait until **after** the proposal status notifications go out before registering and reserving a hotel for Ellucian Live. This two-week (event/hotel) registration window will be available after the proposal notification, guaranteeing the lowest price, whether the session is accepted or not. Customer co-presenters may register at any time.

UPON NOTIFICATION OF THE STATUS OF YOUR PRESENTATION:

For declined sessions

Customers listed as lead presenters on submissions that are not accepted will be guaranteed the early bird registration discount for two weeks after the notification is sent. Also, a separate lodging block has been established and is available during this two-week period so that you will be able to secure accommodations within the room block. If you do not register for Ellucian Live 2020 and/or Ellucian Degree Works™ Forum within this two-week period, then you will need to register at current published rates at the time you register. Due to high demand, your lodging reservations **must be completed within this two-week period to be guaranteed.**

For accepted sessions

Customers listed as **lead presenters** on accepted submissions will have a two-week period after proposal notification to book hotel rooms; Ellucian will hold a protected block of hotel rooms for lead presenters listed on accepted proposal submissions as the last step of your registration process.

Eligibility

To be eligible for this discount program, you must be listed as a **lead presenter** on a proposal submitted through the Call for Proposal process, as well as complete your registration and book your hotel within two weeks from when lead presenter registration is opened. Please use the same email address used in your Call for Proposal application when registering for Ellucian Live 2020 and/or Ellucian Degree Works™ Forum. If you do not register for Ellucian Live 2020 and/or Ellucian Degree Works™ Forum within this two-week period, then you will need to register at current published rates at the time you register. Due to high demand, your lodging reservations must be completed within this two-week period to be guaranteed.

If you are a customer listed as a **co-presenter** on a proposal submission, you are **not eligible** for this lead presenter discount. Please register and book your hotel as soon as possible to guarantee the best pricing.

ELLUCIAN LIVE 2020 PRESENTER DISCOUNTS

- A customer who is the lead presenter for one qualifying session will be eligible for:
 - » a registration fee of \$525 for Ellucian Live,
 - » \$1,025 for a combination of Degree Works Forum and Ellucian Live, or
 - » \$1,025 for a combination of Executive Forum (if invited) and Ellucian Live.
- A customer who is the lead presenter for two or more qualifying sessions will be eligible for:
 - » a full registration fee waiver for Ellucian Live,
 - » \$425 for a combination of Ellucian Live and Degree Works Forum, or
 - » \$1,025 for a combination of Executive Forum (if invited) and Ellucian Live.
- Discounts are not applicable for co-presenters/panelists and birds of a feather discussions, roundtable sessions, or user group meeting sessions.
- The lead presenter registration fee discount is applied only to customer-led sessions and may not be transferred to non-presenters.
- The presenter discount is valid for two (2) weeks after the notification is emailed.

ELLUCIAN DEGREE WORKS FORUM 2020 PRESENTER DISCOUNTS

- A customer who is the lead presenter for one qualifying session will be eligible for:
 - » a registration fee of \$525 for Degree Works Forum and
 - » \$1,025 for a combination of Degree Works Forum and Ellucian Live.
- A customer who is the lead presenter for two or more qualifying sessions will be eligible for:
 - » \$425 for a full Ellucian Degree Works Forum registration fee and
 - » \$750 for a combination of Degree Works Forum and Ellucian Live.
- The lead presenter registration fee discount is applied only to customer-led sessions and may not be transferred to non-presenters.
- The presenter discount is valid for two (2) weeks after the notification is emailed.

If you are the lead presenter and your sessions are accepted at both Ellucian Live 2020 and the Ellucian Degree Works Forum 2020, you are eligible for the applicable speaker discount for both conferences. Since you will attend both conferences, be sure to register for a combination package, which confers an additional discount over purchasing the two conferences separately. No additional discounts may be applied.

If you are attending but not presenting, only one non-speaker discount is allowed for each registration. Because of the discount built into combination packages, no other non-speaker discount codes may be applied.

All customers listed as presenters, panelists, and facilitators on a proposal submission form must register online before the conference. You must complete your registration within two (2) weeks of the notification email being sent to be eligible.

If you have questions, please contact ellucianlive@itagroup.com.